

Education Agent Reference Check Form

For the Referee to Complete

Agent Details

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| Agent Applying Business Name | |
| Location | |

Referee Details

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|---------------------|--|-------|--|
| Referee's Institute | | | |
| Officer's Name | | | |
| Email | | Phone | |

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| Is the above agency one of your appointed agents? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA |
| Does the above agent have a good knowledge and complies with ESOS Act 200, and National Code of Practice requirements | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA |
| Does the above agent engage in any dishonest recruitment practices, including the deliberate attempt to recruit a student where this clearly conflicts with the obligations of registered providers under Standard 7 of the National code (Overseas student transfer)? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA |
| Does the agent facilitate the enrolment of a student who the education agent believes will not comply with the conditions of their student visa? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA |
| Has the education agent or an employee or subcontractor of the education agent engage in false or misleading recruit | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA |

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| Has the education agent, or an employee or subcontractor of that education agent failed to comply with the education agent's responsibilities under National Code standards 4.2 & 4.3? | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA |
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Please provide a summary of your business dealings with this agent.

Please rate the quality of the agent's:

| | |
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| Standard of paperwork and supporting documents | <input type="checkbox"/> Poor <input type="checkbox"/> Reasonable <input type="checkbox"/> Good <input type="checkbox"/> Excellent |
| Advice to students | <input type="checkbox"/> Poor <input type="checkbox"/> Reasonable <input type="checkbox"/> Good <input type="checkbox"/> Excellent |
| Quality of the students referred by this agent | <input type="checkbox"/> Poor <input type="checkbox"/> Reasonable <input type="checkbox"/> Good <input type="checkbox"/> Excellent |
| Any other comments | |
| Would you recommend this agent | <input type="checkbox"/> Yes <input type="checkbox"/> No |

I confirm that all information given above is correct.

Signature: _____

Name: _____

Date: _____

| | |
|------------------------------|--------------|
| For office use only | Approved By: |
| Approved Yes / No | Signature: |